

# Resources to Support & Enhance Job Performance

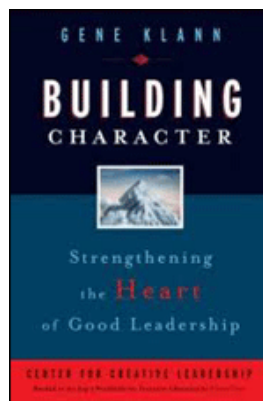
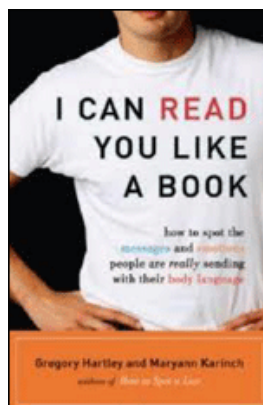
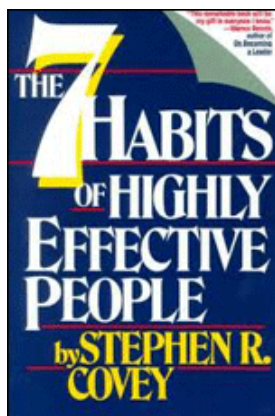
## V. CHARACTER\*

The aggregation of features and traits that form the individual nature of a person.  
(Includes Ethics; Conduct; Core Values; Supports Diversity)

### ONLINE COURSES

- ☐ Developing a Code of Ethical Conduct
- ☐ Introduction to Workplace Ethics
- ☐ Code of Conduct Awareness – Higher Education Edition
- ☐ Customer Service Fundamentals: Building Rapport in Customer Relationships
- ☐ Diversity on the Job: The Importance of Diversity and the Changing Workplace
- ☐ Diversity on the Job: Diversity and You

### BOOKS



To Access Resources:

Log in to **UAOnline**

Select **Employee**

**Services** →

**Employee E-Learning** →

**SkillSoft** → **Submit**

### TOOLS

*This book is available in Books24x7®*

*Delving into the hows and whys of living life with values, character, honesty, integrity, and sensitivity, this book will show you how to be more at peace with yourself and accomplish more with your skills and abilities.*



*The above are examples of free resources available to all UA employees. Do you have a recommendation? Email details to [ua-hrtraining@alaska.edu](mailto:ua-hrtraining@alaska.edu)*

\* 2014 UA Performance Appraisal – See Performance Factors for more detailed definitions.

**Note:** UA Employees and supervisors are in the best position to determine appropriateness and relevancy of resources relative to an employee's knowledge, skills and abilities.